



Government of the People's Republic of Bangladesh
Chittagong Hill Tracts Development Board (CHTDB)
Poverty Alleviation through coffee and cashew nut
cultivation project in Chittagong Hill Tracts
Rangamati
www.chtdb.gov.bd



Memo No: 29.31.0000.031.11.001.21 - 02

Date: 01/09/2021 AD

PROPOSAL INVITATION for Selection of Firm/Company for Staff Outsourcing of "Poverty Alleviation through coffee and cashew nut cultivation project in Chittagong Hill Tracts" Project.

1.	Ministry/Division	:	Ministry of Chittagong Hill Tracts Affairs
2.	Executing Agency	:	Chittagong Hill Tracts Development Board
3.	Procuring Entity	:	Project Director, Poverty Alleviation through coffee and cashew nut cultivation project in Chittagong Hill Tracts
4.	Invitation Ref. No. & Date	:	29.31.0000.031.11.001.21 - 02, Date: 01/09/2021 AD
5.	Invitation For	:	Proposal (Physical Service)
6.	Source of Budget	:	GOB
7.	Procurement Method	:	OTM
8.	Project Name & Code	:	Poverty Alleviation through coffee and cashew nut cultivation project in Chittagong Hill Tracts (Code: 224328400)
9.	Package No	:	Service-01
10.	Package Name	:	Staff Outsourcing for Poverty Alleviation through coffee and cashew nut cultivation project in Chittagong Hill Tracts
11.	Last date of Proposal Submission	:	Date: 26/09/2021, Time: 1.00 PM
12.	Proposal opening Date & time	:	Date: 26/09/2021, Time: 2.00 PM
13.	Date of Proposal Selling	:	From 02/09/2021 to 23/09/2021 (Office hour)
14.	Eligibility of the Applicant	:	Any reputed Bangladeshi firm/company having at least five years of experience of providing the physical services mentioned below (or relevant position) to any government/non-government office/project or any NGO/Consulting firm having at least eight years of general experience. Any other stated in STD.
15.	Brief Description of the Service to be Provided	:	To provide staff for the post of (Field Organizer (06), Driver (01), Office Assistant Cum Computer Operator (01), and Office Attendant (01) for the Project Office at different locations of the Project Area (CHT).
16.	Contract Period	:	Till June 2024
17.	Address for Selling & Receiving of Proposal Documents	:	Office of the Project Director, Poverty Alleviation through coffee and cashew nut cultivation project in Chittagong Hill Tracts, (Room No-217, 1 st floor), Rangamati.
18.	Proposal Price	:	A non-refundable amount of BDT-1,000 (One thousand) only.
19.	Proposal Security	:	Bank Draft or Pay Order of BDT-2.10 lac (Two lac ten thousand) only.
20.	Name of the Officer Inviting Proposal	:	Mohammad Harun Or Roshid
21.	Designation of the Officer Inviting Proposal	:	Project Director, Poverty Alleviation through coffee and cashew nut cultivation project in Chittagong Hill Tracts
22.	Contact Details	:	Office of the Project Director, Poverty Alleviation through coffee and cashew nut cultivation project in Chittagong Hill Tracts, (Room No-217, 1 st floor), Rangamati Phone: 0351-63286, E-mail: mi@chtdb.gov.bd
The procuring Entity reserves the right to accept or reject any or all proposals and the whole process without showing any reason.			

(Mohammad Harun Or Roshid)
Deputy Secretary
Project Director
Phone: 0351-63286
E-mail: mi@chtdb.gov.bd

Copy for kind information and necessary action (Not in order to seniority):

1. Member Admin/Member-Finance/Member-Planning, Chittagong Hill Tracts Development Board, Rangamati
2. Executive Engineer, Chittagong Hill Tracts Development Board, Rangamati/Khagrachari/Bandarban (With request to publish on notice board)
3. Deputy Director, Chittagong Hill Tracts Development Board, Rangamati
4. Public Relations Officer/Assistant Director (Admin) (C.C) (With request to publish on board's website)
5. Editor, The Financial Express, 1 RK Mission Road, Dhaka-1000 (with request to publish with a minimum size 4 Column 7 inches within 02/09/2021 & Submit bill along with 02 Courtesy Copies)
6. Editor, The Daily Prothom Alo, Progati Insurance Bhaban, 20-21, Karwan Bazar, Dhaka-1215. (with request to publish with a minimum size 4 Column 7 inches within 02/09/2021 & Submit bill along with 02 Courtesy Copies)
7. Editor, The Daily Rangamati, Rangamati. (with request to publish with a minimum size 3 Column 7 inches within 02/09/2021 & Submit bill along with 02 Courtesy Copies)
8. PA to Chairman, Chittagong Hill Tracts Development Board, Rangamati (For kind information of honorable Chairman)
9. PA to Vice-Chairman, Chittagong Hill Tracts Development Board, Rangamati (For kind information of honorable Vice-Chairman)



(Mohammad Harun Or Roshid)

Deputy Secretary

Project Director

Phone: 0351-63286

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